

Application procedure under the student statute of emergency situation due to humanitarian reasons under article 3 of Decree-Law no. 24-B/2022, of 11 March

Integrated Master's Degree in Medicine

In order to comply with the legislation on this matter, the Portuguese Medical Schools Council (CEMP), in articulation with the Secretary of State for Higher Education, has been seeking to establish a procedure for welcoming students in emergency situation due to humanitarian reasons that allows the adequate inclusion of students in the Integrated Master's Degrees in Medicine of the Portuguese Medical Schools (EMP), without harming the normal functioning of the institutions, and in particular, of their affiliated hospitals.

On the other hand, and bearing in mind the predominantly practical nature, as well as the rules defined as to the frequency and attendance of curricular units, access at any time in medicine courses necessarily implies placement and attendance at the beginning of each semester. In this sense, the procedure described below must be verified on dates to be announced by the CEMP before the beginning of each semester.

Therefore, and with every effort being made to ensure that all beneficiaries are integrated at the beginning of the 2022/2023 academic year, the following guidelines are defined, approved by the CEMP in its meeting on 27 July 2022, subject to approval by the Secretary of State for Higher Education:

1. Distribution of students by the EMP's

Taking into account the limited capacity of the EMP's, particularly with regard to training in hospital environment, and in order to avoid an increase in students that compromises the conditions for training, the need as been identified for students to be distributed equitably throughout the national territory, taking as a reference the number of students enrolled in the academic year 2020/2021. Thus:

School of Medicine of the University of Minho – 8%;

Faculty of Medical Sciences of the NOVA University Lisbon | NOVA MEDICAL SCHOOL (FCM-UNL) – 16%;

Faculty of Health Sciences of the University of Beira Interior (FCS-UBI) – 9%;

Faculty of Medicine and Biomedical Sciences of the University of Algarve (FMCB-UAAlg; for clinical cycle only) – 3%;

Faculty of Medicine of the University of Coimbra (FMUC) – 17%;

Lisbon School of Medicine (FMUL) – 21%;

Faculty of Medicine of the University of Porto (FMUP) – 16%;

ICBAS School of Medicine and Biomedical Sciences (ICBAS) 10%.

So that the distribution may be made in time for placement at the beginning of the 2022/2023 academic year, all candidates **who are already in possession of the certificate of issue of residence permit under the temporary protection regime and whose academic pathway assessment by an EMP has not yet begun**, regardless of having

already expressed to the EMP's their interest in attending the course, should submit an application at a single point of the CEMP, during the period indicated below.

After the deadline, the applications will be equally distributed among the 8 EMP's, seeking, whenever possible, to correspond to the order of preference indicated by the candidates.

2. Applications

Applications must be submitted between 00:00h on the 22nd and 23:59h on the 28th of August, at the CEMP's single point – e-mail ukrainerefugees.cemp@icbas.up.pt . In the application form, in addition to the personal and academic information, the order of preference for all the EMP's must be indicated, and this information cannot be partially provided (i.e., the candidates must indicate the order of preference for all 8 EMP's).

Only applications duly instructed with the following will be considered:

- the form duly completed and signed – MANDATORY;
- the certificate of issue of residence permit under the temporary protection regime – MANDATORY (NOTE: the statement attesting the application for temporary protection is not valid, only the certificate);
- the sworn statement, duly completed and signed - MANDATORY;
- the declaration of consent, duly completed and signed – MANDATORY;
- the proof of having obtained or of having enrolled in a Portuguese language course of level A2 (if, at the date of application, the student has not yet enrolled in a training course of the required level, he/she may do so during the period of analysis and evaluation for placement in a curricular year; however, the enrolment in the EMP can only take place if the candidate has, at that moment, in his/her possession the proof of enrolment);
- the supporting documents of the training previously carried out (when applicable).

3. Process analysis

The CEMP shall create a working group, chaired by one of the members of the CEMP, and composed of 1 element from each EMP from the academic management area; 1 element from the CEMP's Legal Counsel; and 1 IT support element.

The analysis of the applications will take place between 29 August and 01 September. The working group should meet, if possible, in person, at least twice, preparing and submitting to the CEMP the final report on the placement of the students. The same working group should, on 02 September, submit:

- to the EMP's, the list of placed candidates;
- to the candidates, the information of the EMP in which they were placed or, in the case of those who did not present a valid form and/or certificate, the information that they do not meet the conditions for the placement.

The analysis of the processes will focus on:

- the compliance with the legal condition of presenting a valid certificate of issue of residence permit under the temporary protection regime;
- the assessment of the number of students to be distributed to each EMP;
- the ranking of the candidates will consider as sole criterion of seriation for subsequent placement the ascending order of the submission of applications. The distribution will be carried out in ascending order from the ordered list, with the vacancies being filled successively in the order of preference indicated by the candidates.

4. Placement in curricular year

The placement in a curricular year, which should begin immediately after the lists are received and be completed by the beginning of the academic year in the respective EMP, will be the responsibility of the Pedagogical Councils and/or Scientific Committees of the medicine course of each EMP, and should consist of:

- analysis of the documents submitted, when applicable;
- interview, with teams of at least two evaluators from among the teaching staff, to assess prior knowledge;
- identification and communication to the Academic Services of the training that the student is exempt from attending.

Mandatory requirements for the attendance of clinical curricular units of medicine courses:

- Hold an A2 level Portuguese course.

Recommendations for the attendance of clinical curricular units of medicine courses:

- Have vaccination conditions similar to those in force for health professionals.

5. Enrolment

As soon as the information about the course to be taken is sent to the competent services, the placed students should go to the Academic Services of the EMP where they were placed to formalize their enrolment and registration in the course.

More information on [humanitarian emergency situations arising from the military conflict in Ukraine](#) .